



# THE DIOCESAN SYNOD OF FREDERICTON

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## MINUTES OF THE MEETING OF DIOCESAN COUNCIL

19 November 2015: St Thomas Church, Parish of Stanley

Adopted January 23, 2016

### Pre-meeting circulation:

- Agenda
- Draft Minutes (16 September 2015)
- Attendance Chart
- Financial Reports
- Team and Standing Committee Reports

### Meeting circulation

- Report from Director of Youth and Intergenerational Ministries
- Report from Nominating Committee
- List of nominees

Attending: Irene Adams, Stuart Allan, Kathy Asch, David Barrett, David Bell, Gilbert Carter, Sandra Craft, Patricia Drummond, David Edwards, Brent Ham, Susan Jack, Rosemarie Kingston, Cathy Laskey, Siobhan Laskey, Robert LeBlanc, Bonnie LeBlanc, Coralie Losier, Rob Marsh, Norman McLeod, Frank Morehouse, Dylan Nicoll, Keith Osborne, Edward Quann, Neville Sloane, Richard Steeves, Allen Tapley.

Guests: Rick Haddad, Cheryl Jacobs, Leo Martin, Colin McDonald, Gisele McKnight.

Regrets: Ann Fairweather, Geoffrey Hall, Chris Hayes, John Matheson, Brian Spence, Kelly VanBuskirk, Walter Williams.

### Call to Order

The Bishop called everyone to order with the celebration of the Holy Eucharist. At the same time, he announced the Caring for Colin Fund had reached \$61,500 - something to celebrate and to be thankful for. In his homily, he spoke on the Kingship of Christ, asking what does it mean for us as individuals, and as members of Council - especially when we are mindful of the fact that Christ's kingship is upside down....meaning he calls us to emulate him in servanthood.

Following the Eucharist and a small break, the meeting was called to order at 10:45 a.m.

### Presentation of License

The Bishop presented the Reverend Canon David Barrett with his license as Chaplain serving the Regional Hospital and St Joseph's Hospital in Saint John.

### Appointment of Recording-Secretary

The Reverend Canon Leo Martin was nominated to this position. After calling for further nominations three times, the Council approved the nomination.

## Meeting Agenda

MOTION 1: R. LeBlanc / E. Quann

**That the agenda be approved as circulated.**

MOTION 1: Carried.

## Appointment of Members at Large

The Bishop called for the two following appointments to be made.

MOTION 2: N. Sloane / G. Carter

**That Sandra Craft be appointed to Diocesan Council as a Member at Large.**

MOTION 2: Carried.

MOTION 3: N. Sloane / S. Craft

**That Dylan Nicoll be appointed to Diocesan Council as Youth Member.**

MOTION 3: Carried.

## Member Introduction

With a number of new Council members around the table, the Bishop asked everyone to introduce themselves and give a brief comment on how each member arrived at this stage of serving the Diocese.

## Documents

The Venerable Cathy Laskey, as Secretary of Synod, gave an overview of the Roles and Responsibilities of a Council Member. She asked everyone to sign the Expectations Form and put in the front of their binder as a reminder of the ministry we have committed to. All members were encouraged to ensure that they receive the Diocesan E-news by signing up. Other documents to become familiar with would be Canon 4, Regulation 4-2, and the Bishop's Charge at Synod.

The Diocesan Treasurer indicated she would need full names, addresses, telephone numbers, date of birth and Social Insurance Numbers from all Council Members. A question was raised regarding the need for SINS. The Treasurer will contact CRA to find out why they need these.

A further reminder was given regarding confidentiality which needs to be enforced whenever Council enters 'in camera'. It is expected that outside of 'in camera' sessions, Council Members are intentionally sharing about the work of Diocesan Council.

## Diocesan Teams

Members were reminded they need to sit on at least one Council Team. The Nominating Committee has started work on appointments, also discussing with the team chairs what skills might be required for their team. An electronic request regarding interests and skills will be sent to all members shortly.

A question was raised as to why the Episcopal Team was missing from the list. The Bishop responded it had been merged with the Administration Team.

### **Scheduling of meetings**

The results from the electronic survey showed the majority of Council members wanted to alternate meetings between a week day and Saturdays. A specific request came forward whether Council members would be agreeable to alternating between Thursdays and Saturdays. No objections were raised so this request was accepted.

### **Minutes of the last meeting - 16 September 2015**

MOTION 4: C. Laskey / G. Carter

**That the minutes of the 16 September 2015 Meeting of Diocesan Council be adopted as circulated.**

MOTION 4: Carried.

### **Election of Lay Vice-Chair of Diocesan Council**

Sandra Craft was nominated to this position. After calling for further nominations three times, the Council gave its assent to the nomination.

### **General Synod Substitutes**

Since there was a tie in the number of votes for the 2<sup>nd</sup> and 3<sup>rd</sup> substitute (clergy) for General Synod, the Diocesan Canons call for the tie to be broken at the first meeting of Diocesan Council. Members of Council were attended a ballot with the following names and asked to vote for one name only:

The Reverend Canon Leo Martin

The Reverend David Turner

Scrutineers Cheryl Jacobs and Rick Haddad reported later that the Reverend Canon Leo Martin was now elected as 2<sup>nd</sup> substitute and the Reverend David Turner would be 3<sup>rd</sup> substitute.

### **Receipt of Reports from Committees and Teams**

MOTION 5: R. Marsh / K. Osborne

**That the reports from the Committees and Teams of Diocesan Council be received as circulated.**

MOTION 5: Carried.

### **Constitution and Canons Committee**

The Chancellor made reference to the resolution from Diocesan Synod which called on the Council to review the procedures of electing bishops. He reminded members a letter with the same request had been received from the Kingston and Kennebecasis Deanery following the last election. So he asked how the Council should proceed. The Bishop suggested it be passed to the Administration Team for study and subsequent action.

A question was raised as to why the nominators and seconders were not made public at the last Episcopal election. The answer was that it is not a requirement at this time. The Bishop suggested it be added to the discussion for the Administration Team.

### **Finance Committee**

The committee is encouraged with the overall Shared Ministry Budget response by the parishes. The committee has been very busy resulting in the number of parishes coming up later in the meeting. The committee has also been working on a DCIF agreement with the parishes with the help of the Chancellor. Three lay members will not be returning.

### **Treasurer's Report**

The Treasurer reminded everyone Parish Support in the Shared Ministry Budget is based on an average of the past three years. For the 2016 Budget, the average is based on years 2012, 2013, and 2014. While it does take into account any parishes in transition and amalgamations, it does not factor in parishes which may request a reduction. The total revenue for this portion of the budget would be \$ 1,419,522.

For the year 2015, the projected deficit has been \$307,000 and the Diocese seems on track with this projection. The 2016 Budget projects a deficit of \$191,000 based on what the treasurer calls a 'realistic view' of information at her disposal.

The Treasurer also gave a comprehensive look at the Draft Budget taking the time to explain each section in detail. This can be viewed in the pre-meeting package, pages 28 to 40.

A comment was made regarding changing the word 'fabric' when referring to the Cathedral as it seems to confuse many people. The Treasurer will consider this recommendation.

### **Break for lunch**

The Bishop called for a break so a lunch provided by the women and men of the Parish of Stanley could be served. The Venerable Stuart Allan offered a blessing. (12:00 PM)

Council reconvened at 12:55 PM with the Bishop offering thanks for the meal

### **Receipt of Reports from Committees and Teams** (Cont'd)

#### **Youth and Intergenerational Report**

In addition to the written report distributed to members at the meeting, the Director elaborated on Bishop's Court having been turned into a University Residence with house parents. The setting allows for an atmosphere of daily Christian prayer and life while engaged in post secondary studies. An open house is planned for December 6<sup>th</sup>.

#### **Finance Committee Motions**

Information on these is found in the Finance Committee Report.

MOTION 6: I. Adams / G. Carter

**That Council approve a loan to the Parish of Upper Kennebecasis from the Diocese in the amount of \$4,000.**

MOTION 6: Carried.

MOTION 7: I. Adams / G. Carter

**That Council approve an interparish loan from the Parish of St. Andrews, Sunny Brae to the Parish of St. Philips in the amount of \$19,000, with loan to be guaranteed by the Diocese, with corresponding approval for the parish of Sunny Brae to withdraw the necessary funds from their Rectory Fund to facilitate the loan.**

MOTION 7: Carried.

MOTION 8: I. Adams / G. Carter

**That Council approve a diocesan loan to the Parish of Portland in the amount of \$60,000.**

MOTION 8: Carried.

MOTION 9: I. Adams / G. Carter

**That Council approve the renewal of a Diocesan loan to the Parish of the Nerepis & St. John in the amount of \$350,000 for a two year period.**

MOTION 9: Carried.

MOTION 10: I. Adams / G. Carter

**That Council approve an application by the Parish of St. George to The Anglican Foundation for consideration of a \$5,000 grant at their January meeting.**

*Each Diocese is allowed 3 applications per year. This is the first application from this Diocese for the calendar year 2016.*

MOTION 10: Carried.

MOTION 11: I. Adams / D. Bell

**That Council approve the Diocesan/Parish Investment Agreement as recommended by the Finance Committee for implementation in January 2016.**

*This would formalize things between the Diocese and the parishes as well as clarifying a number of misunderstandings as to where the responsibilities for these funds lie. It should be noted all parishes with existing funds and trusts will be required to sign the agreement*

MOTION 11: Carried.

MOTION 12: I. Adams / G. Carter

**That Council approved the amendments to Policy A ]8: Minimum Insurance Standards to reflect the current requirements.**

MOTION 12: Carried.

MOTION 13: I. Adams / C. Laskey

**That Council approve the 2016 Shared Ministry Contributions as recommended by the Finance Committee.**

MOTION 13: Carried.

MOTION 14: I. Adams / G. Carter

**That Council approve the 2016 Diocesan Shared Ministry Budget showing a deficit of \$191,334 as recommended by the Finance Committee.**

MOTION 14: Carried.

### **Nominating Committee**

Council members were provided with a list of nominees from the Nominating Committee. The Bishop called for further nominations on each committee individually. Following each call, Council gave its assent. The appointments for each committee considered is as follows:

#### Diocesan Council Executive Committee:

Ex-officio	The Rt. Rev. David Edwards (Bishop)
Lay Members	Mrs. Irene Adams
	Prof. David Bell
	Mr. Gil Carter
	Mr. Dylan Nicoll
	Mrs. Sandra Craft
	Dr. Neville Sloane

Clergy Members  
The Rev. Canon David Barrett  
The Rev. Canon Bonnie LeBlanc  
The Very Rev. Geoffry Hall  
The Ven. Cathy Laskey  
The Rev. Allen Tapley  
The Rev. Robert LeBlanc

Finance Committee:

Ex-officio  
The Rt. Rev. David Edwards (Bishop)  
The Very Rev. Geoffrey Hall (Dean)  
The Ven. Cathy Laskey (Secretary of Synod)  
Mrs. Irene Adams (Diocesan Treasurer)  
Prof. David Bell (Chancellor)  
The Ven. Robert Marsh (Territorial Archdeacon)

Members  
Mrs. Sandra Craft  
Mr. Michael Briggs  
Mr. Gilbert Carter, Chair  
Ms. Susan Jack

Human Resources:

Ex-officio  
The Rt. Rev. David Edwards (Bishop)  
The Ven. Cathy Laskey (Secretary of Synod)  
Mrs. Irene Adams (Diocesan Treasurer)  
The Ven. Brent Ham (Territorial Archdeacon)

Clergy Members  
The Rev. Canon Jon Lownds  
The Rev. Richard Robinson  
The Rev. Canon Walter Williams, Chair

Lay Members  
Mrs. Shara Golden  
Mr. Norman McLeod  
Ms. Kathy Asch

Constitution and Canons Committee:

A question was raised regarding the requirement that lay membership on the Constitution and Canons Standing Committee be lawyers. This requirement is listed in the Roles and Responsibilities of the committee as adopted by Council on 08 March 2007. The Chancellor will review the document.

Ex-officio  
Prof. David Bell (Chancellor and Chair)  
Dr. Kelly VanBuskirk, (Vice-chancellor and Vice-chair)  
The Very Rev. Geoffrey Hall (Dean)

Members  
The Rev. Dr. Barry Craig  
The Rt. Rev. David Edwards  
The Rev. Canon Dr. Ross Hebb  
The Ven. Cathy Laskey  
Mrs. Ann Whiteway Brown

Nominating Committee:

Ex-officio  
The Rt. Rev. David Edwards (Bishop)  
The Ven. Cathy Laskey (Bishop's Representative)

Members

Mr. Frank Morehouse (Diocesan Council)  
The Rev. Deacon Ann Fairweather (Member at Large, Chair)  
Mr. Trevor Holder (Member at Large)  
The Rev. Canon Walter Williams (Member at Large)

Property Committee:

Mr. Jim Knight (Chair)  
The Ven. Robert Marsh (Vice-Chair)  
The Rev. Robert LeBlanc volunteered to sit on this committee. His name will be submitted to the Nominating Committee.

Administration Team:

The Rev. Canon David Barrett (Chair)

Ecclesiastical Court Pool:

Clergy Members

The Rev. Rod Black  
The Rev. Dr. Barry Craig  
The Rev. Canon Elaine Hamilton  
The Rev. Dr. Ross Hebb  
The Rev. William Morton  
The Rev. Dan Goodwin

Lay Members

Prof. David Bell  
Mrs. Whiteway Brown  
Mr. Dennis Klinck  
Mrs. Siobhan Laskey

**Next Meeting**

The next meeting of Diocesan Council is scheduled for 23 January 2016 with the location of Trinity Church in the Parish of Sussex to be confirmed.

**Adjournment**

MOTION 15: B Ham

**That this session of Diocesan Council be adjourned.**

The Bishop closed the meeting with prayer and the Council joined in reciting the Grace together.

Time: 2:20 pm

Respectfully submitted,

The Right Rev'd David Edwards  
Bishop and Chair

The Ven. Cathy Laskey  
Secretary of Synod

The Rev'd Canon Leo Martin  
Recording Secretary